



**Public Policy Internship Program**  
*Department of Government and Politics*  
**SPRING 2012**



**Program Description**  
**(GVPT 388I/ GVPT386) for Spring 2012**

The Government and Politics Public Policy Internship Program enables students to work in local, state, national, regional, or global political institutions and receive college credit. Students are expected to work 8-20 hours per week over a 15-week semester and attend a weekly seminar in order to complete the program. Students can earn a total of three, six, or nine credits for the internship seminar. The required seminar (GVPT388I) comprises three of the credits, is graded on a regular basis, and counts as an upper-level GVPT course for the major requirements. The on-site work or practicum (GVPT386) fills the remaining three or six credits (depending on the number of hours worked) and is graded on a satisfactory/fail basis. The practicum **does not count** toward GVPT requirements but will be counted towards the total 120 credits needed for graduation.

The Public Policy Internship Program is designed for those students interested in the following policy institutions or policy arenas: (1) the Federal Bureaucracy; (2) the Federal Courts; (3) Civil Rights; (4) Community Service; (5) Environment; (6) International Studies; (7) Area Studies, especially Asian and Latin American Studies; (8) Labor; (9) Policy Advocacy; (10) Political Communications; (11) Municipal, City, or County Government; and (12) State Government.

**Program Requirements**

The GVPT Department requires the following:

1. Registration as a GVPT major
2. Junior or Senior status (60 credits or more)
3. An overall GPA of 3.0 or higher

*\*GVPT students are eligible for a maximum of two experiential learning options. (Capitol Hill Internship Program, Public Policy Internship Program, Independent Study, Mock Trial, etc.) Please make sure that you will not exceed this limit when applying for the program. You may direct any questions regarding this policy to [advising@gvpt.umd.edu](mailto:advising@gvpt.umd.edu).*

**Program Application**

**Applications are accepted on a rolling basis after students have found and confirmed an internship. The recommended deadline to turn in application materials is December 13<sup>th</sup>, 2011.** Students who meet this deadline will be guaranteed seats in the course. Any student turning in application materials after the recommended deadline will be admitted on a space available basis.

**The following materials are required for the application:**

1. The application to The Public Policy Internship Program (see reverse side)
2. A current unofficial transcript
3. A copy of a one-page resume of your educational and employment background. Relevant courses and educational experiences should be emphasized.
4. A writing sample

**Admittance to the Program**

Students will be notified of their acceptance to the program via email. GVPT 388I meets on Mondays from 6:30pm-9:15pm for the Spring 2012 semester. Students will be contacted by the PIPP instructor prior to the beginning of the course. For general questions regarding the course please contact the instructor at [bhbram@umd.edu](mailto:bhbram@umd.edu).



**Public Policy Internship Program Application**  
*Department of Government and Politics*  
*Spring 2012*



Name: \_\_\_\_\_

UID: \_\_\_\_\_

Email: \_\_\_\_\_

Phone: \_\_\_\_\_

STUDENTS: Please answer the following questions carefully and thoroughly with your internship supervisor. You should include your assigned responsibilities and what you plan to learn from the internship experience. Your internship supervisor should sign the form below. Be sure to include with this form your resume, transcript, and writing sample and return it to Christina Bussie in 3104C Tydings Hall as soon as possible.

Internship Site: \_\_\_\_\_ Internship Site Address: \_\_\_\_\_

Division (if applicable): \_\_\_\_\_

Start Date: \_\_\_\_\_ End Date: \_\_\_\_\_

**Hours per week:** \_\_\_\_\_

Where will you be interning and what will be your responsibilities?

What do you expect to learn from this experience? How is this internship related to your academic goals?

SUPERVISORS: By signing below you confirm the details of the internship (hours per week, start date, etc) as well as the responsibilities of the internship.

\_\_\_\_\_  
 Site Supervisor

\_\_\_\_\_  
 Student Signature

\_\_\_\_\_  
 Site Supervisor Signature

\_\_\_\_\_  
 Date

For Internal Use Only:	
DATE RECEIVED: _____	
GPA <input type="checkbox"/> Credit <input type="checkbox"/> Advising Approval <input type="checkbox"/>	Program Approval _____