



University of Maryland
College of Behavioral and Social Sciences
Appeal for Exception to Policy for Admission to a Limited Enrollment Program

For students who must apply to the limited enrollment major, appeals for exception to the LEP policies are reviewed by the Assistant Dean for Undergraduate Students. Please complete this form fully, attach any supporting documents, and submit it to Mike Passarella, BSOS Advising (2148 Tydings Hall).

Personal Information

Name	
Student ID Number	
Local Address	
City, State Zip Code	
Phone Number	
E-mail Address	

For which major are you requesting an exception? Government and Politics Psychology

Exception Requests

Please indicate for which of the following policies you are requesting an exception:

- Application Deadline:** Applications and appeal forms must be submitted to the BSOS Advising Center (2148 Tydings Hall) no later than August 1 for the Fall semester or no later than January 10 for the Spring semester. Applications and appeals received after the deadline will be considered for the next semester.
- Repeat Application:** Students can apply for admission to a limited enrollment program only one time
- Repeat Policy:** Students can only repeat one course one time among the academic review requirements.
- Return to Major:** Students previously admitted to the major who leave the major cannot return to it.

Appeals for dismissal from your major, for non-completion of LEP requirements or cumulative GPA below 2.0, may follow different procedures. Please contact Mike Passarella at BSOS Advising (2148 Tydings; 301-405-1697) for more information

Personal Statement and Supporting Documents

Please attach a personal statement and supporting documents that address the following topics:

- The precise reason why you have not or cannot meet the limited enrollment policies.
- Unusual, extenuating, or special circumstances you wish to bring to our attention
- Documentation of unusual, extenuating, or special circumstances
- Specific, concrete steps you plan to take to successfully complete requirements if granted an exception.

While not required, you may choose to submit a letter of recommendation from a PSYC/GVPT faculty member who knows your work and believes you should be granted an exception to policy.

Student Signature

I certify that the information on this appeal form is complete and correct. If it is not, I understand that denial of my appeal and referral to the Judicial Programs Office may result. I understand that if my appeal is granted, I will not be granted any further exceptions to the limited enrollment policies.

<i>Student Signature</i>	<i>Date of Appeal</i>

Office Use Only

Date	Approved	Denied	Pending	Notes